



B.M.S. COLLEGE OF ENGINEERING, BENGALURU-19
Autonomous Institute, Affiliated to VTU

MINUTES OF THE MEETING REGARDING THE DEPARTMENTAL CO-ORDINATORS OF INTERNAL QUALITY ASSURANCE CELL [IQAC].

Date: 17.08.2019

Time: 11.30 AM

Venue: RADHAKRISHNA HALL

Members Present

1. Dr.B.V.Ravishankar, Principal
2. Dr.Reshmi Devi T.V., Civil Engineering
3. Dr.Geetha S Kuntoji, Civil Engineering
4. Dr.R.Suresh Kumar, Mechanical Engineering
5. Dr.Chandasree Das, Electrical Engineering
6. Dr.K.R.Sudhindra, Electronics Engineering
7. Dr.Ramji B.R., Industrial Engineering & Management
8. Dr.G.R.Prasad, Computer Science
9. Sreelatha R., Information Science
10. Dr.Roopaa R., Information Science
11. S.Kumuda, Electronics & Instrumentation Engineering
12. Appaji M.Abhishek, Medical Electronics
13. Dr.Chetan A.Nayak, Chemical Engineering
14. Dr.Saisha Vinjamuri, Bio-Technology
15. Dr.K.E.Ganesh, Physics
16. Dr.Madhu G, Chemistry
17. Gomathi P., Mathematics
18. Pushpa T.S.,MCA
19. Dr.S.Manoharan, MBA
20. Dr.Mangala Keshava, Director - IQAC

At the outset, the Director, IQAC extended a cordial welcome to all the members.

The Director, IQAC recorded with a sense of gratitude the meticulous work done by all the co-ordinators in enabling the institution to get the top most grade and rating by NAAC in Cycle II Accreditation process. The Director, IQAC then read out in brief, the sequence of events leading to Accreditation by NAAC.

- The College submitted Institutional Information for Quality Assessment (IIQA) online on 31.10.2018
- After the acceptance of IIQA, the institution uploaded the duly filled Self-Study Report (SSR) on the NAAC Website along with the required documents on 21.01.2019. The SSR in .pdf format was also uploaded on institutional website. The data of the students for Student Satisfaction Survey (SSS) was submitted concurrently during online submission of SSR
- The process of Data Validation and Verification (DVV) by NAAC was done for the next 30 days. With the support and co-operation of all the stakeholders, the DVV process was successfully facilitated.
- Peer Team visit visited the institution on 23.03.2019 and 24.03.2019. The Certificate of Accreditation by NAAC was received on 28.03.2019



B.M.S. COLLEGE OF ENGINEERING, BENGALURU-19
Autonomous Institute, Affiliated to VTU

The Director, IQAC then introduced the new Departmental Co-ordinators

- Dr.Geetha S Kuntoji Will be coordinating for Civil Engineering Department in place of Dr.T.V.Reshmi Devi
- Dr.Chandashree Das will be coordinating for Electrical Engineering Department in place of Smt.S.Netravathi
- Dr.Roopa R will be coordinating for Information Science Department in place of Smt.R.Sreelatha
- P.Gomathi will be coordinating for Mathematics in place of Dr.D.Radha

The Director, IQAC welcomed the new Members. She also expressed her genuine thanks and identified the significant contributions made by the outgoing members during their tenure as IQAC Coordinators.

The Director, IQAC then requested the Principal to say a few words.

The Principal appreciated the efforts of all the co-ordinators for the meticulous work done in ensuring that the institution got the top most grade and rating by NAAC in Cycle II Accreditation process. The Principal informed that the documentation and data management are the areas where the college made maximum impact in the process of Assessment by NAAC. The co-ordinators were successful in facilitating the process through proper co-ordination and team work.

The Principal remembered the support and co-operation extended by the management, Vice-Principal, Deans, Head of the Departments, Core-Committee & Steering Committee Members, faculty, Technical and administrative staff, students, parents, employers, community and alumni in the entire process. The Principal also placed on record the efforts of all the section heads and supporting units.

The Principal further informed that the accreditation affirms that institutions performance related to educational processes and outcomes. The NAAC accreditation carries the responsibility to make the institution meet the expectations and challenges associated with such a unique achievement. The Principal also requested the members to be one point contact for the data/information pertaining to MHRD-NIRF for which Dr.G.Madhu, faculty, Dept. of Chemistry is the Institutional Nodal-Officer.

The Principal also informed that each Department should conduct atleast one staff development program for technical support staff every year as a quality enhancement measure. The Director, IQAC thanked the Principal for the direction and leadership he provided in the entire NAAC accreditation process.

The Principal then awarded the certificate of appreciation to the coordinators in recognition of their significant contribution toward NAAC Cycle-2 Accreditation.



B.M.S. COLLEGE OF ENGINEERING, BENGALURU-19
Autonomous Institute, Affiliated to VTU

The Director, IQAC informed the members that the institution need to mandatorily submit the AQAR (Annual Quality Assurance Report) online every year.

- NAAC launched Revised Accreditation Framework since July, 2017 and hence AQAR format also modified, in cognizance with the new methodology.
- The tools and parameters designed in the new AQAR format are in such a way that the preparation of AQAR would facilitate the colleges for upcoming cycles of Accreditation. Hence the data provided for the AQAR 2018-19 will be the data for SSR for the said period in the Third Cycle of Accreditation.
- As per the Revised Accreditation Framework (RAF), the NAAC Accredited institutions need to submit the AQAR online.

The AQAR period would be the Academic Year commencing from **July 1, 2018 to June 30, 2019**. The Annual Quality Assurance Report (AQAR) will also be the Annual Report of the college. The AQAR will be approved by the Governing Council of the College.

The Director, IQAC then discussed regarding various guidelines and parameters related to AQAR. The Director requested the members to provide the related data in prescribed format on or before 19.10.2019.

The meeting concluded with thanks to the Chair.

PRINCIPAL

DIRECTOR, IQAC